

22 SEP 1964

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Current Interest Items

DOCUMENT NO. _____
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 DATE: 16/03/86 REVIEWER: _____

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1. Early Retirement Bill

The progress of our bill through the Senate was delayed by an injury disabling Senator Saltonstall who was scheduled to be Floor Manager for the bill. However, the Committee Report was filed on 18 September by Senator Stennis and Mr. Warner advises us that the bill may be taken up on the Senate floor on 23 September. Indications are that the House Committee will accept the Senate amendments but we have no timetable on when House action will be taken.

Our regulation has continued to be a high-priority job and a final draft will be distributed to and discussed with representatives of the offices concerned in a special meeting to be held on 22 September. We expect to reconvene this group on 24 September to receive their final comments and concurrences. As we have indicated previously, most of the material in the regulation represents either the requirements of our bill or policies to which we were necessarily committed in the process of gaining approval of the bill by the House and Senate Committees. However, the specific criteria for determining eligibility for initial designation and for remaining a participant and provision of an appeal procedure were not fully developed in that process and these items in particular will require careful Agency consideration. Based on our experience in discussing the provisions of the bill itself with BOB and House and Senate Committee staff officers, we can expect them to look at our regulation thoroughly and critically to be certain that the administration of the system will be in strict conformance with the bill and the understandings reached during the course of its approval and that there are tight controls to ensure against abuses.

2. Recruitment Brochure

We had an opportunity to review and comment on the text drafted by the consultant. Generally, we feel that a good and interesting presentation has been made. We found a few technical errors and one or two places where we believed the proper emphasis was missing; these were discussed with [REDACTED].

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We obtained three additional photographs specifically requested by the consultant on 18 September and an assortment of shots taken at local universities from which he will make a selection. He has indicated that the final copy will be ready by Thursday, 24 September, and arrangements have been made for [REDACTED] who will handle the printing job here, to pick it up in order that he can obtain detailed specifications regarding typography, layout, etc.

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3. Study of Practices for Handling of Closed Applicant Files

The Chief, POD has appointed a Task Force of POD members representing the Placement Branch, Qualifications Analysis Branch, and the Transaction and Records Branch (which includes the Applicant Files Section) to review

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present practices for the handling of closed applicant files and recommend appropriate changes. The Task Force will consider the probable need for these records under conditions of normal operation and of a state of emergency and will cover standards for selecting files to be coded and for retention of coded and non-coded files and retrieval systems. The deadline for the Task Force's report to C/POD is 16 November.

4. Blood Donor Awards Ceremony

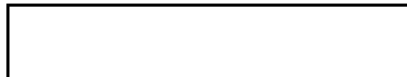
Our 1964 Blood Donor Awards Ceremony, honoring twenty new members of the Gullon Club, has been scheduled for noon on Tuesday, 13 October, in the USIB Conference Room. Mr. Kirkpatrick has agreed to present these certificates.

5. Exercise Room

Participation increased for the third successive week since the Exercise Room opened. We had 127 registrants at 35¢ each. We should have collected \$44.45, but in fact collected \$44.20 and one 35¢ IOU.

During the first three weeks of operation, registration has been as follows:

<u>Week</u>	<u>Number</u>
1st	66
2nd	96
3rd	<u>127</u>
Total	289



Emmett D. Echols
Director of Personnel

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